

GEORGE HOLMES BIXBY MEMORIAL LIBRARY

Minutes of the Meeting of the Board of Trustees

07 January 10

Attending: Andy Paul, Chair, Nancy Hibbard, Paula Hunter, Gloria Normile and Mike Petrovik with Linda Roche, Alternate, and Carol Brock, Director.

According to RSA 91A:3IIC two non-public sessions were held to discuss personal at 6:30 p.m. on Tuesday, January 5 and again on Thursday, January 7.

The regular meeting was called at 7:42 p.m. and on motion made by Normile and seconded by Petrovik, it was unanimously

VOTED: To appoint Mary Farrell as Children's Librarian.

The Director will make the appropriate telephone calls.

The minutes of the December meeting were approved as published.

The report of the Treasurer, attached to and made a part of these minutes, was reviewed and placed on file for audit. On motion made and seconded, it was unanimously

VOTED: To accept with gratitude contributions in December totaling \$275.

Our reports for publication in the annual Town Report are due at the Town Office on January 29th.

Paula is looking into using Quickbooks software for our service model.

Librarians' report: During December 120 children circulated 207 fiction, 26 non-fiction, 18 videos, 3 books on tape and 6 magazines; 434 adults circulated 220 fiction and 96 non-fiction, 86 magazines, 15 audio books, and 26 videos. We have one new patron and the copier made \$1.20. Heidi's movie night was well attended; the evening proved our capability for "multiple" meetings. Many patrons used the Library as a refuge from the holiday hubbub. The elevator had a monthly maintenance. Private meeting schedule for January was reviewed and approved. The Hanchett Nature Series program on "Night Animals" will be held on January 29th. The December P&L Budget Performance was reviewed. It will be available for Trustee meetings. Mike will follow up on Town snow removal so that we are in compliance with Fire Department regulations.

The Chair had no Announcements. He shared a letter from the Selectmen's Chair that suggested we review the Town's policy on "private use of the Town Hall" as we review our policy on Library use. The Selectmen will look into the drop-off at the tree next to the Librrary on Town property as a possible hazard. Andy had prepared a draft letter to the Selectmen asking that they follow up with Pinney on our concerns about the GT "boom" and condensation issues. Paula suggested stronger language; the problems could lead to something more serious.

2010 Budget: Charlie Pyle, the Budget Chair asked that we shave \$1,500 from our proposed budget. We will move the IT initial expense of \$945 to Building Funds,, assume expense for "lawn" care, and eliminate miscellaneous expense for a total of \$1,545.

There was no public comment. There was no further business. The meeting adjourned at 8:45.

A true record

Nancy Hibbard, Secretary